

To: Members of the Corporate
Governance Committee

Date: 15 May 2015

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.30 am** on **WEDNESDAY, 20 MAY 2015** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATIONS OF INTEREST (Pages 5 - 6)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 7 - 18)

To receive the minutes of the Corporate Governance Committee meeting held on the 25th March, 2015.

5 BUDGET PROCESS 2016/17

To consider a report by the Chief Accountant, which provides an update on the process to deliver the revenue budget for 2016/17 (copy enclosed).

6 PROCUREMENT OF CONSTRUCTION SERVICES

To receive a verbal update report from the Head of Communication, Marketing and Leisure.

7 FINANCIAL PAYMENT TO CARE LEAVERS

To receive report by the Service Manager Looked After Children (copy enclosed) which provides an update on progress with the Action Plan included in the Internal Audit report on Financial Payments to Care Leavers issued in March 2014.

8 SENIOR INFORMATION RISK OFFICERS REPORT (Pages 19 - 28)

To consider a report by the Head of Business, Improvement and Modernisation (copy enclosed) which details breaches of the Data Protection Act which had been subject to investigation by the SIRO, and complaints relating to Freedom of Information legislation referred to the Information Commissioner.

9 INTERNAL AUDIT ANNUAL REPORT (Pages 29 - 40)

To consider a report by the Head of Internal Audit (copy enclosed), which provided the Head of Internal Audit's overall opinion on the adequacy and effectiveness of the Council's framework of governance, risk and control during the year that informs the 'annual governance statement'.

10 INTERNAL AUDIT STRATEGY 2015/16 (Pages 41 - 52)

To consider a report by the Head of Internal Audit (copy enclosed), which detailed the Internal Audit Strategy for 2014/15.

11 GOVERNANCE IMPROVEMENT PLAN AND DRAFT ANNUAL GOVERNANCE STATEMENT 2014/15 (Pages 53 - 96)

To consider a report by the Head of Internal Audit (copy enclosed), which provides an update on the Council's Governance Improvement Plan arising from the Council's 2013/14 'Annual Governance Statement' - *'Delivering good governance and continuous improvement'*, and presents a first consultation on the self-assessment report on the Council's governance and improvement arrangements for 2014/15.

12 MONITORING OF COUNCIL FUNDED SERVICE PROVIDERS (Pages 97 - 108)

To consider a joint report by the Head of Legal, HR and Democratic Services and the Head of Internal Audit (copy enclosed) which provided details of the scope and project plan for the review of monitoring of Council-funded Service Providers (CFSPs), which would result in a new framework for putting such arrangements in place.

13 FEEDBACK ON CORPORATE EQUALITY MEETING

To receive a verbal report from Councillor M.L. Holland.

14 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME (Pages 109 - 112)

To consider the Committee's forward work programme (copy enclosed).

MEMBERSHIP

Councillors

Stuart Davies
Peter Duffy
Martyn Holland

Gwyneth Kensler
Jason McLellan
Barry Mellor

Lay Member

Paul Whitham

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